

PROCEDURE FOR MEDICATIONS AT SCHOOL

If your child requires medications at school either on a daily basis or once in a while, the following steps must be followed in order for your child to safely receive their medications in school.

For students requiring medications daily or routinely (including as needed inhalers, Epi-pens, other medications for allergies)

1. Medication must be in an original bottle from the pharmacy with a current pharmacy label attached. The label must have the correct student's name, the correct medication, correct dose, and correct time that medication is to be given. If you ask, most pharmacies will give you a "school bottle" for school.
2. Parent permission slip must be completed and signed. The permission slip is two sided and both sides must be completed.

For students requiring medication on an occasional basis (Antibiotic for strep throat or ear infection, cold medication, etc.)

1. Medication must be in original container. If it is a prescription medication, it must be in the original pharmacy container. If the medication is an over the counter medication, it must be in the original, sealed wrapping from the manufacturer.
2. The medication must be accompanied by a note from the parent with the child's full name, name of medication, reason for medication (i.e.: ear infection, cold symptoms), time for medication to be given. If the medication is for as needed (i.e.: pain medication after a procedure), last time the student was given medication is needed, and parent signature
3. Unlabeled medications in "baggies" or any other container other than original container or do not have a note with them will not be given to child.

All medications must be stored in the nurse's office and dispensed by the health suite staff. If a child needs to carry emergency medications (i.e.: inhaler or Epi-pen), please contact nurse's office for additional instructions.

The school nurse/health room aide will not give your child medications brought to school if the procedure is not followed.

Please remember that this policy is for the safety of our students.

Please feel free to contact the school nurse's office with any questions.